

Kansas Department for Aging and Disability Services (KDADS) Timeline Schedule for Resident Experience Survey 2019

Milestone	To be completed by
<p>Attend Kick-off webinar hosted by NRC Health/My InnerView Please attend:</p> <p>Thursday January 24th, 1:30 pm – 2:30 pm CT Register below:</p> <p>https://cc.readytalk.com/r/34wxy2589orv&eom</p> <p>If you are not able to join at any this time, please register and you will be sent a recording of the webinar</p>	
<p>Complete and return sign up form to NRC Health/My InnerView. Provide updated facility information, including contacts, facility name or corporation changes</p> <p>*Please be sure to include your bulk counts of cognitive residents- we will use these numbers to determine the number of resident surveys that will be shipped to your facility</p>	Friday January 25, 2019
<p>NRC Health/My InnerView communicates facility survey schedule and instructions to participants</p> <p>*Surveys will be conducted onsite over several weeks. Each facility will be contacted with the date(s) and approximate time the survey staff/interviewer is scheduled to arrive onsite to do in-person resident survey</p>	Wed. February 20, 2019
<p>Facilities notify family members and residents of upcoming surveys and dates</p> <p>*Survey champion creates implementation plan and communicates it to all stakeholders</p>	Approx. 2 weeks before your scheduled onsite survey
<p>NRC Health/My InnerView ships bulk survey packages of resident surveys to the administrator’s attention at each participating facility.</p>	Mon. March 4, 2019

*Please do not open package- store it safely until the survey staff/interviewer arrives	
Survey staff arrive at facility site and begin interviewing residents using NRC Health /My InnerView survey forms	**Beginning week of March 11 – April 19
**Each facility will be contacted with the date(s) and approximate time the survey will be conducted in their facility. Each facility is responsible to ensure a survey champion is onsite to guide the survey staff/interviewer.	
Interviewer staff ensures all completed surveys are sealed and mailed to NRC Health/My InnerView for processing	Mon. April 22, 2019
Surveys due back to NRC Health/My InnerView	Fri. April 26, 2019
Individual Facility Reports available online	Fri, May 10, 2019
Reporting webinar	TBA

Questions? If you have any questions about the survey timeline, contact Teresa Costello tmcostello@nrchealth.com or call 800.388.4264