

Responsibility Matrix

As reviewed and amended by the Governance Committee on 5.20.2013.

Responsibility	Community Board	Regional Board	System Board
Community Relations	A&R Primary responsibility; approve community plan and make recommendations on regional plan.	A&R Approve regional and community plans and make recommendation on System plan.	A Approve System community relations strategy.
Community Health Needs Assessment Process & Oversight	A&R Primary responsibility; oversee process and recommend regional priorities.	A&R Approve regional plan and make recommendations on System priorities.	A Final approval of all plans and priorities.
Scope of Service Determinations	A&R Primary responsibility; participate in process and recommend regional priorities.	A&R Oversee process, approve regional and community plans and make recommendations on System priorities, as appropriate.	A Approve major services line additions and modifications.
Philanthropy	A&R Approve and recommend community philanthropic plan; make recommendations on regional plan.	A Approve regional and local philanthropic plans.	I
Bylaw Revisions	A&R Approve and recommend Community Board bylaw amendments.	A&R Approve Community Board amendments. Approve and recommend Regional Board bylaw amendments.	A Approve Regional and System Board bylaw amendments.

A=Approve (fiduciary duty)

A&R=Approve (fiduciary duty) & Recommend

R&C=Review and Comment (advise)

I=inform

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Board Appointments	A&R/R&C Approve and recommend Community Board appointments. Review and comment on appointments for Regional Board and committees.	A&R/R&C Approve Community Boards appointments. Approve and recommend Regional Board appointments.	A Final approval of Regional and System Board appointments; System Board Chair makes all System committee appointments.
Committees	R&C No standing committees. Most issues will be addressed by the Community Board serving as a committee of the whole. Ad hoc committees will form as needed.	A/A&R Standing committees shall include: Finance, Quality, Board Development, & Planning/Community Benefit. A minimum of one member from each Community Board shall serve on each standing committee. The Quality Committee will likely include two members from the Community Board (Chief of Medical Staff + 1 additional).	A/A&R Standing committees shall include: Audit & Finance, QSSEC, Governance, Investment, Physician & Executive Compensation, Planning/Community Benefit, & External Relations. A minimum of one member from each Regional Board shall serve on all standing committees except Investment & Compensation.
CEO Selection & Evaluation	R&C Provide input.	R&C Provide input.	A Entity CEO selection the final responsibility of the System CEO. Selection and evaluation of the System CEO is the Final responsibility of the System Board.
Strategy (Regional & System)	R&C Provide input to Regional Planning Committee.	A&R Approve Regional Plan and provide input on the System Plan.	A Approve and oversee System Strategic Plan.
Governance Policy Creation	I Review and comment, as appropriate.	I Review and comment, as appropriate.	A Approve all System policies.

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Quality & Patient Safety	R&C Community Board serves as a committee of the whole reporting to the Quality Committee of the Regional Board as necessary and appropriate.	A&R Approves and oversees region-specific plan—linked to System Plan. Provides input on System Plan.	A System Plan approval and oversight.
Medical Staff Credentialing	I Community Board serves as a committee of the whole reporting to the Quality Committee of the Regional Board as necessary and appropriate.	A Final approval.	N/A
Finance	I Input through Regional Finance Committee.	A&R Regional Oversight, approval of certain items up to a set limit.	A System oversight.
Operating Budget	R&C Review and comment on regional and site budgets relative to local needs.	A&R Approve and recommend regional budget. Regional budget oversight.	A Approve regional and System budgets. System budget oversight.
Capital Budget	R&C Review and comment relative to community needs.	A&R Approve and recommend regional capital budget. Regional budget oversight.	A Approve regional and System capital budgets. System capital budget oversight.
Audit Oversight	I	I	A System oversight.
Compliance Plans	I Informed regarding compliance issues and plans.	R&C Review and comment; informed regarding compliance issues.	A Approve plans and review status.

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